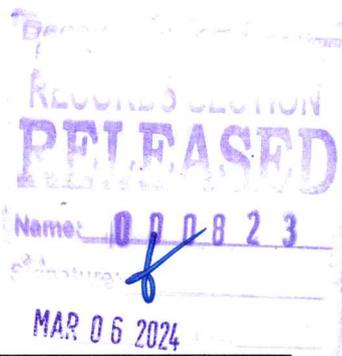




Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

TO: Asst. Schools Division Superintendent  
Chief Education Supervisors  
SEPS, SGOD-HRD & SGOD-SMME  
Regional Trainers of the RTOT on MATATAG Curriculum  
All Others Concerned

FROM:   
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

SUBJECT: **SCHEDULE OF COORDINATION MEETINGS IN THE CONDUCT OF THE REGIONAL TRAINING OF TRAINERS ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS**

DATE: March 5, 2024

1. Attached is Memorandum CLMD-2024-040 from the Office of the Regional Director, Dr. Nicolas T. Capulong, CESO III dated March 1, 2024 titled “*Schedule of Coordination Meetings in the Conduct of the Regional Training of Trainers on the MATATAG Curriculum for Teachers and School Leaders*” which is self-explanatory.
2. Relative to this, identified officials and regional trainers of the RTOT on the MATATAG Curriculum for Teachers and School Leaders shall attend their respective online coordination meetings on March 7 and 8, 2024. The expected attendees are listed in *Enclosure 1: Identified Officials and Regional Trainers on the RTOT on the MATATAG Curriculum for Teachers and School Leaders*.
3. For clarifications, please contact Mr. Kyle David V. Atienza, Senior Education Program Specialist – Human Resource Development Section, through [kyledavid.atienza@deped.gov.ph](mailto:kyledavid.atienza@deped.gov.ph).
4. Immediate dissemination of and compliance with the contents of this Memorandum are desired.

/SGOD-HRDS-KDA

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Lead to Excel. Excel to Lead.”*



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**IDENTIFIED OFFICIALS AND REGIONAL TRAINERS ON THE RTOT  
ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS**

<b>NAME OF TRAINER</b>	<b>LEARNING AREA</b>	<b>SCHEDULE OF MEETING</b>
1. John M. Chavez	Grade 4 & 7 Filipino	March 7, 2024 1:30-3:30PM
2. Ma. Cecilia S. Manay	Grade 4 & 7 MAPEH	March 7, 2024 1:30-3:30PM
3. Kyle David V. Atienza	Grade 4 & 7 MAPEH	March 7, 2024 1:30-3:30PM
4. Dr. Fretzie P. Alcantara	Grade 4 & 7 MAPEH	March 7, 2024 1:30-3:30PM
5. Norman P. Romasanta	Kindergarten	March 7, 2024 1:30-3:30PM
6. Aurea L. Mazo	Grade 1	March 8, 2024 9:00-11:00AM
7. Maridel G. Lincallo	Grade 4 & 7 GMRC	March 7, 2024 1:30-3:30PM
8. Dr. Nestor T. Rualo	Grade 4 & 7 AP	March 7, 2024 1:30-3:30PM
9. Rhodora B. Peña	Grade 4 & 7 MAPEH	March 7, 2024 1:30-3:30PM

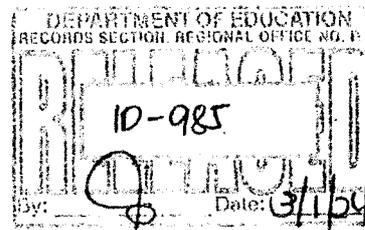
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Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION



Office of the Regional Director

**MEMORANDUM**  
CLMD-2024-040

**TO :** ASSISTANT REGIONAL DIRECTOR  
SCHOOLS DIVISION SUPERINTENDENTS  
CHIEF EDUCATION SUPERVISORS, CLMD, HRDD AND QAD  
EDUCATION PROGRAM SUPERVISORS, CLMD, HRDD AND QAD  
TRAINERS FOR THE REGIONAL TRAINING OF TRAINERS ON  
THE MATATAG CURRICULUM  
ALL OTHERS CONCERNED

**FROM :** NICOLAS T. CAPULONG, PhD, CESO III  
Director IV  
Regional Director

**SUBJECT :** SCHEDULE OF COORDINATION MEETINGS IN THE CONDUCT OF  
THE REGIONAL TRAINING OF TRAINERS ON THE MATATAG  
CURRICULUM FOR TEACHERS AND SCHOOL LEADERS

**DATE :** March 1, 2024

In preparation for the forthcoming Regional Training of Trainers on the MATATAG Curriculum for Teachers and School Leaders happening the first week of April 2024, coordination meetings will be conducted among the concerned personnel to ensure the smooth preparation and implementation of the said activity.

The objective of these meetings is to foster collaboration among the Curriculum Learning and Development Division (CLMD), Human Resource Development Division (HRDD), and Quality Assurance Division (QAD), and to establish a unified strategy for the preparation and effective execution of the training program. We will delineate responsibilities, discuss timelines, and address any logistical concerns to ensure that every aspect of the training is planned and executed. Furthermore, these meetings will serve as a platform to assign speakers for each session, as per the training matrix provided by the Central Office.

Please find attached the details of the coordination meetings for your reference.

Should there be clarifications, please contact the Florinda B. Dimansana, CES-HRDD or Wendell I. Formalejo, CES-CLMD through [hrdd.mimaroparegion@deped.gov.ph](mailto:hrdd.mimaroparegion@deped.gov.ph) and [clmd.mimaroparegion@deped.gov.ph](mailto:clmd.mimaroparegion@deped.gov.ph), respectively.

For immediate dissemination and compliance.  
CLMD/WIF



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**SCHEDULE OF COORDINATION MEETINGS IN THE CONDUCT OF  
THE REGIONAL TRAINING OF TRAINERS ON THE MATATAG  
CURRICULUM FOR TEACHERS AND SCHOOL LEADERS**

<b>Name of Activity</b>	<b>Date &amp; Time</b>	<b>Modality/Venue</b>	<b>Expected Attendees</b>
Coordination Meeting of CLMD, HRDD & QAD in the conduct of the ROT on the MATATAG Curriculum for Teachers and School Leaders	<b>March 6, 2024</b> (Wednesday)  1:30 PM onwards	Face to Face  2 <sup>nd</sup> Floor of the New Building	CLMD, HRDD & QAD Chief Education Supervisors and Education Program Supervisors, Education Program Specialist II
Coordination Meeting of the Regional Trainers of the RTOT on the MATATAG Curriculum for Teachers and School Leaders	<b>March 7, 2024</b> (Thursday)  1:30 PM-3:30 PM	Virtual Modality  The meeting links will be provided by CLMD EPSs to the expected attendees. The meeting will be conducted simultaneously per Learning Area including Kindergarten.	Regional Trainers of the RTOT on the MATATAG Curriculum for Teachers and School Leaders  Reference: Unnumbered Regional Memorandum HRDD-2024-13, titled, Regional Training of Trainers on the MATATAG Curriculum for Teachers and School Leaders
	<b>March 8, 2024</b> (Friday)  9:00 AM-11:00 AM	Grade 1 will have a separate schedule and meeting link to be provided by Mam Edna C. Oabel, EPS for English	HRDD Chief ES CLMD EPSs (Filipino, English, Mathematics, GMRC and MAKABANSA)  Grade 1 Trainers Reference: Unnumbered Regional Memorandum HRDD-2024-13, titled, Regional Training of Trainers on the MATATAG Curriculum for Teachers and School Leaders